

# GUNJAN SACHDEVA

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Results-driven professional with 5 years of experience in **Project Management, Program Execution, and Learning & Development**, with a strong foundation in the education sector. Demonstrated success in **stakeholder engagement, cross-functional team leadership, and delivering scalable training solutions**. Additionally, one year of experience in public policy and legislative research, with expertise in **data-driven decision-making, monitoring & evaluation (M&E), and on-ground implementation**.

## WORK EXPERIENCE

- Teach For India** Delhi  
*Program Manager* May 2023- Present
  - Managed and coached **35 Fellows across middle to secondary grades**, enabling academic growth and leadership development for **1100+ students**.
  - Achieved **100% fellow goal attainment**, with **96% PM support rating** and **Net Promoter Score of 63**, indicating high engagement and impact.
  - Selected among the top **2 Instructional Trainers** for the 2024 Summer Institute; trained **35 Fellows** in pedagogy, reaching **1200+** students.
  - Designed and facilitated capacity-building sessions using **Canva** for **120 Middle School Teachers, 100 Secondary Teachers, and 17 Fellow Mentors**, positively impacting **4500+** students.
  - Led execution of the **Avasara Academy Scholarship Exam** for **200+** underprivileged girls, increasing access to **leadership and educational** opportunities.
  - Led **Project Jeet**, a city-wide **career readiness program** for Grade 10 students, guiding **100 students** through post-secondary pathways.
  - Supported the **Fellowship Selection team** as a Selector for **40+ candidates**, ensuring **100% process adherence** and fairness in evaluation.
  - Designed and facilitated **city-level learning experiences** (Fellow Induction, City Conference, Alumni Induction), strengthening fellow identity, collaboration, and impact for **300+ fellows**.
- Fellow, Fellow Mentor* June 2021- May 2023
  - Taught **Grades 9 and 10 English and Social Science**, achieving **100% pass rate and 65% class growth** in one year.
  - Mentored first-year fellows in **pedagogy, classroom culture, and leadership development**, impacting over **200 students**.
  - Founded **'Speak Out Loud'** a gender rights awareness campaign in partnership with **Delhi Commission for Women**, conducting sessions for **100 students and 25 parents**.
  - Contributed as a **research associate** to **'Policy lite'** in collaboration with **'Teach For All'**, increasing policy literacy in underserved communities.
  - Used **data-driven instruction** to track progress and implement **differentiated lesson plans** based on weekly assessments.
- Rajya Sabha MP Sanjay Singh** Delhi  
*Legislative Assistant* Sep 2020- May 2021
  - Drafted and analyzed **200+ Parliamentary questions** and resolutions on policies including **Farm Acts, MTP Act, Street Vendors Act**, enhancing policy dialogue on social justice and rights.
  - Contributed to **high-impact legislative** debates by researching sectoral issues and preparing briefings on **social development laws**.

## INTERNSHIP EXPERIENCE

- LEAD School** Mumbai (Virtual)  
*Academic Excellence Intern, Strategy Team* May 2022-June 2022
  - Conducted a survey on **teacher digital tool usage** and proposed strategies for habit building, improving **learning outcomes**.
  - Created **SWOT analysis** for a teacher **reward and recognition system**, aligned to educator motivation and performance.
- CRY- Child Rights and You** Delhi  
*Intern, Volunteer Manager* April 2022-May 2022
  - Trained volunteers from **LSR College and Girl Up** for a **Menstrual Health Awareness Campaign**, reaching **2300 girls across 16 public schools** in Delhi-NCR.

## SKILLS

Program Management, Learning & Development (L&D), Corporate Social Responsibility (CSR), Sustainable Development Goals (SDG) Alignment, Training Needs Analysis, Blended & Experiential Learning Design, Adult Learning Theory, Learning Management Systems (LMS), Monitoring & Evaluation (M&E), Impact Assessment & Reporting, Team Coaching & Leadership, Government Liaison, Instructional Design, Data Analysis & Visualization (Excel, Canva), Survey Design & Impact Analysis

## EDUCATION

- Indira Gandhi National Open University Delhi  
*Masters of Arts (Political Science); Percentage: 65.18* 2022-2024
- Gargi College, University of Delhi Delhi  
*Bachelor of Political Science Honours; C.G.P.A.: 7.45/10* 2017-2020
- Suraj Bhan D.A.V Public School Delhi  
*12<sup>th</sup> C.B.S.E.; Percentage: 94.5* 2016-2017