

# Kiran Verma

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## Education

### Masters in Development Policy, Planning and Practice

Tata Institute of Social Sciences  
(Aug 2020-Jul 2022)

### B. Com (Hons.)

University of Delhi  
(Aug 2014-July 2017)

## Skills

### Managerial Skills

Project Management, Stakeholder Management, Strategic Planning & Implementation, Coordinate, Review & Monitoring, Liaisoning, Govt. Documentation

### Technical Skills

MS Office Suite, SPSS, Dashboard creation on Power BI, Data Analysis, Policy Analysis, Evidence Based Research

## Workshop

- Participated State level pre-budget consultation workshop at Ranchi, Jharkhand
- National Conference on "social working rural societies: Relections on method and practices".

## Projects

### Dissertation

Impact study of MGNREGA in Basti District, Uttar Pradesh

### Seminar Paper

Policy Analysis- Make in India

### Project Proposal for NABARD

Cultivation of Dragon Fruit in Tuljapur, Maharashtra

## Languages

English, Hindi, Awadhi, Gujarati

## Professional Experience

### Research Assistant

#### National Foundation for India

Jul 2024 – present | Delhi, India

- Conducted field visits and drafted case studies on Indigenous Knowledge and Climate Change.
- Drafted reports and concept notes on topics such as indigenous knowledge and climate change.
- Synthesized findings from academic papers, case studies and field reports to provide insights for program development.
- Coordinated with stakeholders including NGOs and government agencies to gather data and facilitate knowledge-sharing sessions.

### Young Professional, IBCB & SISD

#### Gujarat Livelihood Promotion Company Ltd. DAY-NRLM (MoRD)

Jul 2022 – Jun 2024 | Gandhinagar

- Ensured seamless establishment of Community-Based Organizations by preparing policies, strategic plans, and frameworks.
- Organized State-level Training of Trainers (ToT) for state, district, and block staff on key programs, including Village Poverty Reduction Plan, Gender, Food Nutrition, Health & WASH, Social Inclusion, and Model Cluster Level Federation (MCLF) Visioning Exercise.
- Prepared project proposals for the Integrated Farming Cluster including the Annual Action Plan & Budget for FY 2023-24 & FY 2024-25 for Gujarat.
- Assisted in Request for Proposal (RFP) process for hiring A-grade agencies empaneled by NITI Aayog, ensuring alignment with objectives.
- Coordinated, monitored, and reviewed district and block-level activities to track progress and achieve project goals.
- Assisted in contextualizing policy guidelines for VO & CLF eBookkeepers to streamline data entry in LokOS.
- Facilitated partnerships with government agencies and nonprofits to enhance project implementation and impact.

### Process Associate, Procurement Department

#### Accenture

Mar 2018 – Mar 2019 | Gurugram

- Answer emails and calls professionally to provide information about products and services or obtain details of complaints.
- Keep records of customer interactions and transactions, recording details of
- Maintaining a Daily Work Tracker

## Fieldwork

### Rural Fieldwork (Jun - Jul, 2021)

Mapped Health Infrastructure, livelihood and migration with ongoing policies of Pithoragarh district, Uttarakhand under the supervision of Chief development Officer Ms. Anuradha Paul IAS.

### Urban Fieldwork (Dec 2021 -Jan, 2022)

Mapping the vulnerabilities, socio-economics conditions, entitlements, and livelihood opportunities and challenges of urban poor at labour hubs & slums of Ranchi, Jharkhand under the guidance of Mr. Balram, Right to Food Campaign, Jharkhand

## Internships

### Sarkarishool.in, Delhi (Feb - Mar, 2021)

Worked as policy research intern in Project Vedana, to fulfilling the purpose of spreading awareness of Menstrual Health

### CHILDLINE 1098 (Oct - Nov, 2021)

- Presented children before the Child Welfare Committee
- Documentation