



# Navin Tripathi

Manager

## PROFILE SUMMARY

I have been associated with Skill Development, Livelihood generation, and Sustainable Development programmes. I also have worked with Uttar Pradesh State Government Under Rural Livelihood Mission and worked on Micro Finance, agro loan capacity Building and employment generation for the women residing in Rural and remote areas. I have good understanding of execution and monitoring of Different CSR projects. Apart from It I love to train and counsel people in different domains and assist them in psychological, social, economic and mental development.

## EDUCATION

2016	MBA/PGDM <b>Dr. Shakuntala Misra national University Lucknow</b>
2003	B.Sc <b>Lucknow University</b>
2000	XIith <b>UP BOARD</b>
1998	Xth <b>UP BOARD</b>

## WORK EXPERIENCE

Jul 2023 - Present	Manager <b>GD Goenka University</b> Lead and manage skill development programs under PMKVY, HSRT, THSC, and other state skill initiatives. Deliver corporate training and CSR up-skilling projects for organizations like JSW, ICICI, BOSCH, JSP, and Crompton. Strategize and execute rural development and women empowerment projects. Ensure alignment with government and corporate objectives in capacity building and skill enhancement. Build partnerships with stakeholders to expand training outreach and impact.
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## Personal Information

- Email**  
response2navin@gmail.com
- Mobile**  
(+91) 9455800884
- Total work experience**  
8 Years 5 Months

## KEY SKILLS

- Livelihood
- Training
- Recruitment
- Office Administration
- CSR Activities
- Rural Development
- Corporate Training
- Skill Development
- Operations Management
- Customer Service Management
- Vendor Management
- Grievance Handling
- Government Relations
- Public Health

## OTHER PERSONAL DETAILS

**City** Gurugram

**Country** INDIA

## LANGUAGES

- Hindi
- English
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Jan 2021 - Jul 2023

Block Mission Manager

### National Rural Livelihood Mission (NRLM)

Worked with Uttar Pradesh State government for the development of livelihood of rural areas especially for females. Mobilizing socially excluded Women and making them aware about opportunities of employment/ self-employment in their locality. Enabling them for employment by capacity building. Assisting them in getting funds for self-employment/ business through micro finance and bank linkage. Making them financially and digitally aware for personality development and confidence building. Closely worked with the pregnant ladies and lactating mothers for their social and physical wellbeing ensuring decline in mother and children mortality rate in remote areas of extensive districts in Uttar Pradesh.

Aug 2019 - Dec 2020

Branch Head

### Mahendra Skills Training and Development Pvt. Ltd

Oversee and manage skill development programs under PMKVY 2.0, PMKVY 3.0, PMKVY 4.0, UPSDM, NABARD, AHFL, PROJECT SAMIEP, TATA CSR CARE GIVER (Special Project) and other state skill initiatives. Deliver corporate training and CSR up-skilling projects.

Organized Rozgar Mela and other placement drives. Trained approx. 3000 trainees in different roles. And handled a team of 50 trainers and administrative staff.

Nov 2016 - Aug 2019

Assistant Manager Administration

### Mahendra Educational Pvt. Ltd.

Monitoring and evaluation of the center, making profit and loss, documentation, legal compliance Conducting seminars in schools, colleges and universities to make students aware about career opportunities. Planning and execute marketing activities in different cities to generate business. Analyzing market and designing courses as desired by students for their excellence. It involved Counselling of students preparing for banking, SSC, Railways and other state level one day examinations. Handled student/ faculty/ staff grievances. Interview and selection of the faculties and other staff required for the organization.

JAN 2010 - June 2014

Branch Manager

### Aplomb Health Care Limited

Planning, executing and controlling all men and material related activities in the favor of organization. Maximize customer satisfaction as well as employee development and sustenance.