


Curriculum Vitae

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|  | Name | | Vivek Tripathi | | |
| | Position Held | | Public Sector Consultant | | |
| | Date of Birth | | 20 th October 1995 | | |
| | Phone No. | | 9013846654 | | |
| | Email.ID | | Vivektripathiinfo@gmail.com | | |
| Qualification | Degree | College/University | | Year | |
| | B.Com | CSJM University Kanpur | | 2015 | |
| | M.Com | CSJM University Kanpur | | 2017 | |
| | MBA | Swami Vivekanand Subharti University Meerut | | 2024 | |
| Employer Record | From | To | Company | Position Held | |
| | 09 th Jul 2018 | 31 st Jul 2024 | Grant Thornton Bharat LLP | Consultant | |
| | 28 th Oct 2024 | 24 th Mar 2025 | Shree Ashapurna Projects | Consultant | |
| Brief Profile | | <p>A dynamic and results-oriented professional with over 6 years of experience in project management, monitoring, and evaluation across various government initiatives. Proven expertise in supporting skill development, agricultural schemes, and promoting rural industries such as Khadi, with a strong focus on conducting assessments, managing vendor relationships, and driving improvements in processes. Skilled in data collection, stakeholder coordination, financial management, and ensuring quality compliance with project guidelines. Adept at conducting surveys, handling inspections, and providing technical support to ensure successful program implementation and measurable outcomes.</p> | | | |
| Countries of Work Experience | | India | | | |
| Languages Known | Language | Speaking | Reading | Writing | |
| | Hindi | Excellent | Excellent | Excellent | |
| | English | Good | Good | Good | |
| Other Trainings (Specify) | | N/A | | | |
| Work Undertaken that Best Illustrates Capability to Handle the Task Assigned | | | | | |
| <p>Employer 1. Grant Thornton Bharat LLP. 9thJul 2018 to 31stJuly 2024</p> <p>Project 1: Project Management Agency for Promoting Khadi for Bihar State Khadi & Village Industries Board (KVIB) in Bihar</p> <p>Year: 2018 Location: Bihar Client: Khadi & Village Industries Board (KVIB)</p> <p>Position Held: Field Team Associate Main features: Support the Khadi Institution and Monitoring Activities Performed: Conducting Baseline Survey cum diagnostic assessment of artisans/ weavers/Khadi Institutions following major components which shall be guiding principles for the proposed interventions and will be used as basis for identification of user group / beneficiaries:</p> <ul style="list-style-type: none"> Mapping of present level of skill sets and need for upgradation and training. Existing tools, technologies and need for upgradation. Raw material Procurement. | | | | | |

- Design, product development and innovations.
- Technical Infrastructure
- National and International Marketing and Brand Promotion
- Credit Situation, present level of wages earned by artisan and means of enhancing.
- Merchandise planning, retail marketing for Khadi Mall and Khadi Institution etc.
- Vendor Management & Supply Chain management of Khadi Mall & Khadi Institution.
- Procurement and vendor registration with Village Institution etc.
- Online Marketing for Bihar Khadi & Khadi Institution
- Development of Training module for Khadi Institution
- Marketing & Advertisement Promotion for Bihar Khadi.
- Merchandise planning for On-line marketing for Bihar Khadi.

Project 2: Assessment Studies for Identifying gaps in FPO And FPC.

Year: 2020

Location: Gujarat

Client: National Horticulture Board, Ministry of Agriculture & Farmers Welfare

Position Held: Field Team Associate

Main features: Conducting an Impact Evaluation Study of Schemes of NHB

Activities Performed:

- To examine the structure of various NHB schemes, cost norms, pattern & quantum of financial assistance and comprehensiveness of the guidelines of these schemes and suggest improvements.
- To study impact of NHB schemes on attracting private and institutional investments, employment generation, enhancing living standards of work force and on exports, and suggest improvements.
- Conducted a survey in Gujarat for the Impact Evaluation Study of Schemes of NHB
- Travelling in Various District in Gujarat for meeting with Farmers.
- Collecting Last Three Years Data Like Production, Sales and Profit Margin.

Project 3: Assessment Studies for Identifying gaps in Infrastructure & Processing Facilities for Development of potential value chains for fruits and Shrimps under Operation Greens Scheme of MoFPI.

Year: 2021

Location: Uttar Pradesh

Client: Ministry of Food Processing Industries, Government of India

Position Held: Field Team Associate

Main features: Conducting an Impact Evaluation Study of Schemes of Operation Green

Activities Performed:

- To examine the structure of various MoFPI schemes, cost norms, pattern & quantum of financial assistance and comprehensiveness of the guidelines of these schemes and suggest improvements.
- To study impact of Operation green schemes on attracting private and institutional investments, employment generation, enhancing living standards of work force and on exports, and suggest improvements.
- Conducted a survey in Uttar Pradesh for the Impact Evaluation Study of Schemes of MoFPI.
- Traveling in Various District in Uttar Pradesh for meeting with APMC, Horticulture Officers, Farmers and Customs Officers.
- Identify the Requirement of ripening chambers Cold Storage and other Equipment farming.
- Collecting Last Three Years Data Like Production, Sales (Local and International Market) and Profit Margin also.

Project 4: Agency for Technical Support under DDU-GKY for Uttar Pradesh Skill Development Mission

Year: 2021

Location: Uttar Pradesh

Client: Uttar Pradesh Skill Development Mission, Government of Uttar Pradesh

Position Held: TSA-UPSDM

Main Features: Conducting all kinds Of Inspection, Due Diligence Visit and Technical Support to Project Implementing Agency (PIA).

Activities Performed:

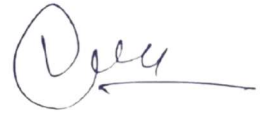
- Physical site inspections of each PIAs: The TSA will undertake following activities under physical inspections.
- Monitoring the progress through monthly conference calls/ using MIS based reports/ financial tracking/ field inspections etc.
- Monitoring of overall skill training program under DDU GKY implementation.
- Assisted the mission in quality assurance of PIAs as per the project guidelines.
- Net take home verification of 2000+ Candidates.
- Coordinating with PIA for collecting data i e MVR and Monthly Progress.
- Alert reply's, district wise Mobilization data.
- Facilitated and support in Skill Development Management System implementation, training, support and maintenance.
- Issued Alerts to the PIAs and recommended Penalties to the UPSDM for financial deviation from Standard Operating Procedure (SOP).
- Coordinated, collate, prepare and track progress reports of all partners: The TSA will undertake following activities to monitoring of PIAS.
- Ensure quality of training for the better employment opportunities, provide skill-based training in Customer relation & relating which is as per market demand.

Employer 2. Shree Ashapura Projects**28th Oct 2024 to 24th Mar 2025****Project: Project Management Consulting Agency under DDU-GKY Project for Rajasthan Skill and Livelihoods Development Corporation.****Year: 2024****Location: Jaipur, Rajasthan****Client: Rajasthan Skill and Livelihoods Development Corporation (RSLDC)****Position Held: Consultant Government and Public Advisory****Main Features: Monitoring and evaluation of the project, management, coordination and Technical Support to the Project Implementing Agency (PIA).****Activities Performed:**

- Monitoring of the project assigned to PIAs under the state and center schemes, Including the timely completion of the training program, assessments, certification, OJT, placement Verification, verification of financial documents and organizing the PIA review meetings, Conducting the inspections on SDCs.
- Monitoring of overall skill training program under DDU GKY implementation and coordinating with stakeholders, including training partners, employers, and government officials, for the successful execution of schemes.
- Organize training and capacity-building programs for teams and stakeholders to ensure they are aware of the latest guidelines and policies.
- Filing, preparing note sheets, statements of facts, and presentations, organizing the VCs and training sessions related to project Unnati, placements updating, tracking on KB, legacy data, samples generation, sample assign, success rate generation, etc.
- Assisted the Department with the quality assurance of PIAs per the project guidelines Compile and submit timely reports to higher authorities or funding agencies, providing updates on project performance, fund utilization, and achievements.
- Phase-wise Mentioning and Verifying all data Submitted by the PIA and Financial Recommendation Report Preparation.
- Support the project teams in the day-to-day execution of a client project while guiding and developing individual junior team members.
- Provide support to client representatives for implementing the recommendations.
- Ensure the regular progress of TPs and also ensure that post-training placements and salary should be credited in the trainee's accounts.

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

A handwritten signature in black ink, appearing to read 'Vivek', with a long horizontal line extending to the right.

Date: 14-April-2025

(Vivek Tripathi)